

# **Ladysmith Family and Friends**

## **Adult Volunteer Application**



### Contact Information:

Aggie Hall – 1110-1<sup>st</sup> Avenue, Ladysmith  
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Ladysmith, BC V9G 1B4  
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www.familyandfriends.ca

LaFF's success relies on the continued commitment and enthusiastic involvement of our volunteers – you! We offer numerous opportunities to participate and welcome your desire to enhance and foster the growth of our program.

Volunteers assist us daily by:

- Reading to children
- Assisting with cooking programs
- Participating at our craft table
- Playing musical instruments during our daily circle time
- Joining one of our sewing projects
- Sharing your other gifts and talents
- And so much more!!

Volunteers also form working groups involved in:

- Fundraising projects
- Program enhancement plans and
- Special Events (Breakfast with Santa, Seasonal Parties, Family BBQ, etc.)

We also seek individuals for our Board of Directors for the positions of President, Vice President, Treasurer, Secretary, and for three to five directors-at-large. Board members:

- Are responsible for the overall governance of the organization
- Develop policies and procedures for LaFF
- Attend monthly meetings
- Participate in working groups as need arises

LaFF's volunteers enjoy the satisfaction of knowing that they are creating a stimulating learning environment for children and a supportive, encouraging atmosphere for parents and caregivers.

## **MISSION STATEMENT**

All Ladysmith and surrounding area Families and Caregivers with children up to the age of 6 will have a supportive, enriching, safe, and inclusive environment where they will meet to promote the development of nurturing, healthy and happy families.

### **A VOLUNTEER HAS THE FOLLOWING RESPONSIBILITIES**

- To contact the Program Coordinator if you are unable to keep your commitment.
- To accept the guidance and decisions of the program staff.
- To sign-in when volunteering and to wear a nametag.
- To maintain confidentiality and not repeat sensitive, private information (even to co-workers, parents or caregivers.)
- To follow the principals of LaFF's strength-based approach to working with children and families.

### **BECOMING A VOLUNTEER (CHECKLIST)**

- ❑ You have completed a Volunteer Application and have returned it to LaFF.
- ❑ You have completed a criminal record check form and taken it to the Ladysmith RCMP station for processing.
- ❑ Once your criminal record check has been processed, you have completed your interview and orientation with the Volunteer Liaison.
- ❑ You are a member in good standing at LaFF.

# Ladysmith Family and Friends Adult Volunteer Application

**Name:** \_\_\_\_\_  
Last First

**Address:** \_\_\_\_\_

**City/Town:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Phone Number(s):** \_\_\_\_\_

**Birth Date:** \_\_\_\_\_  **Please circle: Adult or Senior**

**Emergency Contact Name:** \_\_\_\_\_

**Emergency Contact Phone:** \_\_\_\_\_

**Occupation:** \_\_\_\_\_

**Educational Background:** \_\_\_\_\_

- It is ok to email me regular LaFF news bulletins
- It is ok to contact me regarding other LaFF volunteer opportunities

Join us today in making LaFF a more enriching and rewarding place to improve the lives of our children and in turn, our community. You can make a difference!

## VOLUNTEERS REQUIRE

### Criminal Record Check

To be completed at the local RCMP station. Required forms supplied.

## YOUR AREAS OF INTEREST

**Please circle all that apply**

Read Stories	Baking/Cooking	Sing Songs	Sewing
Parachute	Face Paint	Pretend Play	Art and Crafts
Circle Time	Active Play	Playing Instruments	

What are your gifts/talents/skills/hobbies?

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How did you hear about Ladysmith Family and Friends and why would you like to volunteer with us?

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**WHAT DAY(S) ARE YOU AVAILABLE TO VOLUNTEER AT LAFF**

- LaFF morning hours 9:00-12:30, Mon – Fri during Sept-June
- Family Frolics 5:36-6:45 Tuesdays at FJCC Oct-May
- Special Events throughout the year (usually evening or Saturdays/Sundays)
- Summer hours 9:00-12:30 Tues-Thurs during July and Aug
- Evenings for special classes, subcommittees, etc

**Availability:**

Mornings: \_\_\_\_ Afternoons: \_\_\_\_ Evenings: \_\_\_\_ Weekends: \_\_\_\_

Type of Work Interested In: \_\_\_\_\_

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Previous Volunteer Experience: \_\_\_\_\_

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Do you have any experience working with children and/or their caregivers:

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Personal Reference:

Name \_\_\_\_\_ Telephone Number \_\_\_\_\_